

MOVING OUT

Smooth Transition:
Tips for a Stress-Free Move-Out Day

CHECK LEASE

Check your Lease for Move-Out Info

- Make a note of the date/time your lease ends so you don't forget!
- * **Start preparing early to avoid stress!**

PACK AND CLEAN

Leave the Unit Completely Empty

- **You can be charged for leaving things behind.** Sell or donate items you don't want!
- * [View our Cleaning Checklist](#) for tips!

PROPERLY DISPOSE OF TRASH

Dispose of Trash According to Local Laws

- * [View our page on Trash and Recycling](#) for more information about bulk trash and collection!

UPDATE YOUR ADDRESS

Register your New Address

- Give your property owner a forwarding address for your security deposit.
- Contact USPS to change your mailing address.

DOCUMENTATION

Document Final Property Condition

- Take pictures and videos after unit is emptied.
- Email them to your landlord ASAP so you aren't fined for any damages you didn't cause!

WRAP UP MOVE-OUT DAY

Lock Up and Return All Keys

- Return all unit keys (including keys to individual rooms) to your property manager. **Reach out if you aren't sure about key drop-off location!**

RELAX!

You did it!

- From move-in to move-out, we hope that your experience living off-campus has been positive.
- * You always have a home at MSU! Follow [@CollegeLifeEastLansing](#) on Instagram for more off-campus tips and updates on local events.



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